

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

Wednesday, September 26, 2007

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:	Walter Sarapuk	Deputy Reeve
	John W. Driedger	Councillor
	Greg Newman	Councillor
	Lisa Wardley	Councillor
	Stuart Watson	Councillor
	Ed Froese	Councillor
	Jim Thompson	Councillor
ABSENT:	Bill Neufeld	Reeve
	Peter Braun	Councillor
ADMINISTRATION:	William (Bill) Kostiw	Chief Administrative Officer
	Carol Gabriel	Executive Assistant
	Joulia Whittleton	Director of Corporate Services
	Paul Driedger	Director of Planning & Emergency Services
	John Klassen	Manager of Utilities & Facilities
	Mark Schonken	Director of Public Works
ALSO PRESENT:	Susan McNeil	The Echo

Minutes of the Regular Council meeting for Mackenzie County held on September 26, 2007 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Deputy Reeve Sarapuk called the meeting to order at 10:13 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 07-09-819 MOVED by Councillor Thompson

That the agenda be adopted as presented.

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES: 3. a) Minutes of the September 11, 2007 Regular Council Meeting**

MOTION 07-09-820

MOVED by Councillor Driedger

That the minutes of the September 11, 2007 Regular Council meeting be adopted as amended.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) Development Permit 13-DP-07 Industrial Shop on SE 32-110-19-W5M (Inter-Municipal Development Plan Corridor)

MOTION 07-09-821

MOVED by Councillor Watson

That Development Permit 13-DP-07 on SE 32-110-19-W5M in the name of Bill Jenkins Enterprise Ltd. be approved subject to the following conditions:

1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any quarter line.
2. The architecture, construction materials and appearance of the shop shall be to accepted standards and shall compliment the natural features and character of the site and neighbourhood.
3. All conditions and setback requirements by Alberta Infrastructure and Transportation are to be met to their specifications and standards.
4. At all times, the privacy of the adjacent dwellings shall be preserved and the Shop shall not duly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
5. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
6. **PRIOR** to installation of a new access or changing location of existing access contact Alberta Infrastructure and Transportation standards.

CARRIED

MOTION 07-09-822

MOVED by Councillor Newman

That administration bring back the fee schedule bylaw for review of development fees without permits.

CARRIED

DELEGATIONS:

5. a) None

GENERAL REPORTS:

6. a) **Municipal Planning Commission Meeting Minutes August 1st and 23rd, 2007**

MOTION 07-09-823

MOVED by Councillor Froese

That the Municipal Planning Commission meeting minutes of August 1st and 23rd, 2007 be received for information.

CARRIED

6. b) **Mackenzie Housing Management Board Meeting Minutes June 26th, July 27th, and August 15th, 2007**

MOTION 07-09-824

MOVED by Councillor Wardley

That the Mackenzie Housing Management Board meeting minutes of June 26th, July 27th, and August 15th, 2007 be received for information.

CARRIED

6. c) **2007 Ratepayers Meeting Minutes**

MOTION 07-09-825

MOVED by Councillor Newman

That the 2007 ratepayers meeting minutes be received for information.

CARRIED

TENDERS:

8. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) **Council Committee Reports**

Deputy Reeve Sarapuk reported on the inaugural flight with Nor-Alta Aviation, Municipal Development Plan open houses in High Level, La Crete, and Zama.

Councillor Driedger reported on the inaugural flight with Nor-Alta Aviation, Municipal Development Plan open houses in La Crete and High Level, Mackenzie Economic Development Corporation, and Mackenzie Housing Management Board.

Councillor Watson reported on the Municipal Development Plan open house in High Level.

Councillor Wardley reported on the health services meeting, Municipal Development Plan open house, annual recreation board meeting, and community meeting being held on October 3.

Councillor Thompson reported on the recreation board meeting, health services plan meeting, community meeting, Municipal Development Plan open house, and the Special Council meeting.

Councillor Newman reported on the Municipal Development Plan open house in La Crete, and the Special Council meeting.

Councillor Froese reported on the Special Council meeting, Municipal Development Plan open houses, and Municipal Planning Commission meetings.

MOTION 07-09-826

MOVED by Councillor Thompson

That the Council Committee verbal reports be accepted as information.

CARRIED

9. b) CAO & Director Reports

MOTION 07-09-827

MOVED by Councillor Newman

That the Director of Corporate Services, Director of Public Works, Director of Planning & Emergency Services, Manager of Utilities & Facilities, and the Chief Administrative Officer reports be accepted for information.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 11:43 a.m. and reconvened the meeting at 12:48 p.m.

**CORPORATE
SERVICES:**

10. a) Assessment Services Contract

MOTION 07-09-828

MOVED by Councillor Wardley

That the assessment services contract be amended to include an additional year.

CARRIED

10. b) Mustus Lake Centre Lease

MOTION 07-09-829

MOVED by Councillor Driedger

That the September 17, 2007 letter with respect to the Mustus Lake Centre lease be tabled to January 2008.

DEFEATED

MOTION 07-09-830

MOVED by Councillor Wardley

That the September 17, 2007 letter with respect to the Mustus Lake Centre lease be received for information and deferred to the Building Committee.

CARRIED

10. c) Stan Fidler Land Purchase

MOTION 07-09-831
Requires 2/3

MOVED by Councillor Thompson

That the 2007 capital budget be amended to include the Fidler Lands acquisition as presented, to be funded from the Roads Reserve.

CARRIED

PUBLIC HEARING:

7. a) Bylaw 645/07 – Land Use Bylaw Amendment to Rezone Plan 188TR, Block 5, Lot 23 from Hamlet Residential District 1 (HR1) to Public/Institutional District (HP) (Fort Vermilion)

Deputy Reeve Sarapuk called the public hearing for Bylaw 645/07 to order at 1:10 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed

Bylaw 645/07 was properly advertised. Paul Driedger, Director of Planning, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed Land Use Amendment Bylaw. Paul Driedger, Director of Planning, presented the Development Authority's submission and indicated that first reading was given on August 29, 2007.

Deputy Reeve Sarapuk asked if Council has any questions of the proposed Land Use Amendment Bylaw. There were no questions.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 645/07. No submissions were received.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 645/07. There was no indication that anyone present wished to speak to the bylaw.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 645/07 at 1:12 p.m.

MOTION 07-09-832

MOVED by Councillor Froese

That second reading be given to Bylaw 645/07 being a Land Use Bylaw amendment to rezone Plan 188TR, Block 5, Lot 23 from Hamlet Residential District 1 (HR1) to Public/Institutional District (HP).

CARRIED

MOTION 07-09-833

MOVED by Councillor Thompson

That third reading be given to Bylaw 645/07 being a Land Use Bylaw amendment to rezone Plan 188TR, Block 5, Lot 23 from Hamlet Residential District 1 (HR1) to Public/Institutional District (HP).

CARRIED

7. b) Bylaw 646/07 – Land Use Bylaw Amendment to Rezone Part of NE 10-106-15-W5M from Hamlet Industrial District 1 (HI1) to Hamlet Industrial District 3

(HI3) (La Crete)

Deputy Reeve Sarapuk called the public hearing for Bylaw 646/07 to order at 1:16 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 646/07 was properly advertised. Paul Driedger, Director of Planning, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed Land Use Amendment Bylaw. Paul Driedger, Director of Planning, presented the Development Authority's submission and indicated that first reading was given on August 29, 2007.

Deputy Reeve Sarapuk asked if Council has any questions of the proposed Land Use Amendment Bylaw. There were no questions.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 646/07. No submissions were received.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 646/07. There was no indication that anyone present wished to speak to the bylaw.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 646/07 at 1:19 p.m.

MOTION 07-09-834

MOVED by Councillor Thompson

That second reading be given to Bylaw 646/07 being a Land Use Bylaw Amendment to rezone Part of NE 10-106-15-W5M from Hamlet Industrial District 1 (HI1) to Hamlet Industrial District 3 (HI3).

CARRIED

MOTION 07-09-835

MOVED by Councillor Wardley

That third reading be given to Bylaw 646/07 being a Land Use Bylaw Amendment to rezone Part of NE 10-106-15-W5M from Hamlet Industrial District 1 (HI1) to Hamlet Industrial District 3 (HI3).

CARRIED

10. d) Budget Meetings and Budget Public Hearing Dates

MOTION 07-09-836

MOVED by Councillor Newman

That the following dates be set for the budget deliberations:

- Operating Budget – November 2, 2007
- Capital Budget – November 13, 2007

CARRIED

10. e) 2007-08 Council Meeting Dates

MOTION 07-09-837

MOVED by Councillor Driedger

That the Regular Council meetings for the period November 2007 to October 2008 be tabled to the organizational meeting.

CARRIED

11. b) Bylaw 650/07 Honorariums and Related Expenses for Councillors and Approved Committee Members

MOTION 07-09-838

MOVED by Councillor Newman

That first reading be given to Bylaw 650/07 being a bylaw to provide for honourariums and related expense reimbursement for councillors and approved committee members be tabled to the organizational meeting.

CARRIED

Councillor Driedger left the meeting at 1:44 p.m.

Deputy Reeve Sarapuk recessed the meeting at 1:44 p.m. and reconvened the meeting at 2:02 p.m.

10. f) Information/Correspondence

MOTION 07-09-839

MOVED by Councillor Newman

That the information/correspondence items be accepted for information purposes.

CARRIED

MOTION 07-09-840

MOVED by Councillor Newman

That Councillor Watson and Councillor Wardley be authorized to attend the official dedication and twinning of Hay-Zama Lakes Wildland Provincial Park on October 12, 2007.

CARRIED

MOTION 07-09-841

MOVED by Councillor Froese

That Mackenzie County participate in Project Porchlight, being a not-for-profit campaign to promote energy efficiency.

CARRIED

MOTION 07-09-842

MOVED by Councillor Watson

That administration investigate obtaining the lease of the Hutch Lake Campground and day use area as the Province is in the process of deregulating this park.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

11. a) Bylaw 649/07 Road Closure NW 29-106-15-W5M (Plan 042-4702) (La Crete Rural)

MOTION 07-09-843

MOVED by Councillor Thompson

That first reading be given to Bylaw 649/07 being a Road Closure Bylaw for the closure of that portion of internal subdivision road of Plan 042 4702 lying adjacent to and south of Lot 7, Block 1, Plan 042 4702, adjacent to and north of Lot 5, Block 1, Plan 042 4702 and within and west of Lot 6, Block 1, Plan 042 4702 and that written consent be received from all the adjacent landowners indicating that they are in favor of the closure of the subject road. Further, that the applicant shall be responsible for all costs associated with the road closure, land purchase, and consolidation of the parcels.

CARRIED

11. c) Municipal Improvements in North Country Acres (Frank Goertzen Subdivision) and Sidewalk Along 94th Avenue (La Crete)

MOTION 07-09-844

MOVED by Councillor Wardley

That the sidewalk issue along 94th avenue in La Crete be included in the 10 year road plan.

CARRIED

11. d) Encroachments

MOTION 07-09-845

MOVED by Councillor Newman

That Mackenzie County enter into an encroachment agreement, at the Developer's cost for Development Permit 217-DP-07 on Plan 032 1401, Block 29, Lot 1, in the name of Henry and Trudy Martens, for the placement of the fence four feet onto a municipal road plan; that the encroachment agreement be registered on the title by caveat and that all future requests for encroachment agreements be reviewed individually.

DEFEATED

11. e) Town of High Level Referrals Plan 8323083, Block 5, Lot 12 & 13 (High Level)

MOTION 07-09-846

MOVED by Councillor Thompson

That Mackenzie County has no concerns for Subdivision application S07-009 on Plan 8323083, Block 5, Lot 12 & 13 within the Town of High Level in the name of Henry, Susan, and Kevin Giesbrecht, to enlarge lot 12 and reduce lot 13 in size.

CARRIED

11. f) Mackenzie County School Zone Review

MOTION 07-09-847

MOVED by Councillor Froese

That the established signage and school zone times remain as is.

CARRIED

**OPERATIONAL
SERVICES:**

12. a) Road Protection Agreement

MOTION 07-09-848

MOVED by Councillor Thompson

That Mackenzie County accepts and implements the Road Protection Agreement as presented.

CARRIED

12. b) 2008 Road Construction Requests

MOTION 07-09-849

MOVED by Councillor Wardley

That the following road construction requests be considered in the 2008 budget as per Policy PW019.

Access to:	Along RR or TWP	Distance
SW 31 & NW 30-109-18 W5M	TWP 109-5A	0.5 Miles
SW 30-109-18-W5M	TWP 109-4A	0.5 Miles
SW 29-109-18-W5M	RR 18-5	0.5 Miles

CARRIED

12. c) Stop Sign Request

MOTION 07-09-850

MOVED by Councillor Watson

That Mackenzie County place a stop sign at the intersection of TWP 108-3a and RR 13-5, as per attached diagram.

CARRIED

12. d) Tompkins Landing Ice Bridge Tender

MOTION 07-09-851

MOVED by Councillor Wardley

That the proposed Tompkins Landing Ice Bridge request for tender be approved as amended.

CARRIED

MOTION 07-09-852

MOVED by Councillor Newman

That the proposed advertisement for the Tompkins Landing Ice Bridge request for tender be approved as presented.

CARRIED

12. e) Rocky Lane Road – Contract Work Proposal

MOTION 07-09-853

MOVED by Councillor Froese

That the Rocky Lane Road contract work proposal be received for information.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 3:49 p.m. and reconvened the meeting at 4:02 p.m.

IN CAMERA SESSION:

MOTION 07-09-854

MOVED by Councillor Thompson

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:03 p.m.

- 13. a) Town of High Level Negotiations
- 13. b) Personnel
- 13. c) Organizational Chart
- 13. d) Special Projects
- 13. e) Samlan Enterprises Inc. Bylaw 630/07 for SW 15-110-19-W5M (High Level Rural)
- 13. f) Redistricting Challenge
- 13. g) Forestry Industry
- 13. h) Rural High Level Fire Department (Apparatus Purchase)

CARRIED

MOTION 07-09-855

MOVED by Councillor Wardley

That Council move out of camera at 6:06 p.m.

CARRIED

13. h) Rural High Level Fire Department (Apparatus Purchase)

MOTION 07-09-856

Requires 2/3

MOVED by Councillor Wardley

That administration negotiate the purchase of the used 1990 Spartan 100' aerial fire apparatus from Hinsdale Illinois to a maximum of \$250,000.

CARRIED UNANIMOUSLY

MOTION 07-09-857

Requires 2/3

MOVED by Councillor Thompson

That the capital budget project code 06-23-30-04 be amended from \$150,000 to \$250,000 from the general capital reserve.

CARRIED

NEXT MEETING DATE: 14. a) Regular Council Meeting

Regular Council Meeting
Wednesday, October 10, 2007
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT: 15. a) Adjournment

MOTION 07-09-858

MOVED by Councillor Newman

That the Regular Council meeting be adjourned at 6:15 p.m.

CARRIED

These minutes were approved on Wednesday, October 10, 2007.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant